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CORONAVIRUS RESPONSE – LEVEL 4 – TOTAL LOCKDOWN

Today, at 1.30pm on 23 March 2020, the New Zealand Government announced that New Zealand is now at Level 3 status for coronavirus response, and that on Wednesday 25 March, the country will go to Level 4, total lockdown. All citizens are required to stay at home, and all non-essential business must cease for a four week period.

Our policy is: **AVOIDANCE**

Our actions are:

1. Compliance with law - we will comply with all New Zealand Government and international government guidance and law regarding the management of Coronavirus.
2. Areas of risk in our business are:
 - (a) Office staff exposure – risk rating high
 - (b) Field staff exposure – risk rating medium
 - (c) International project work – risk rating high.
3. Staff will work from home on-line. Care of sick or elderly family members takes precedence over project work, and GTC will facilitate all assistance and means of support to staff that it can reasonably provide.
4. All Field Work Suspended until further notice.
5. All international AND domestic travel suspended until further notice. All international AND domestic meetings will be by video conference until the Coronavirus Emergency is declared over by the New Zealand Government.

THIS NOTICE WILL BE UPDATED WEEKLY OR AS GOVERNMENT POLICY REQUIRES.

Ashley Harris
DIRECTOR

Susan Harris
DIRECTOR